

Policy Guide

Policy No. 200Section PUPILSTitle ENROLLMENT OF STUDENTSAdopted JUNE 23, 2011Last Revised JUNE 20, 2023

POLICY NO. 200 ENROLLMENT OF STUDENTS		
Section 1	<p><u>Authority</u></p> <p>The Board shall enroll school age students eligible to attend district schools in accordance with applicable laws and regulations, Board policy, and administrative regulations.</p>	SC 1301, 1302, 1331.1 22 PA Code 11.11, 11.41
Section 2	<p><u>Definitions</u></p> <p>School age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.</p> <p>District of residence shall be defined as the school district in which a student's person(s) in parental relation reside.</p>	SC 1301 22 PA Code 11.12 SC 1302 22 PA Code 11.11
Section 3	<p><u>Guidelines</u></p> <p>School age resident students and eligible nonresident students shall be entitled to attend district schools.</p> <p>The District shall not enroll a student until the person in parental relation has submitted proof of the student's age, residence and immunizations and a completed Parent Registration Statement, as required by law and regulations.</p> <p>The District shall administer a home language survey to all students enrolling in district schools for the first time.</p>	SC 1301, 1302 22 PA Code 11.11, 12.1 SC 1301, 1302, 1303a, 1304-A, 22 PA Code 11.11 Pol. 203, 216.1 22 PA Code 11.11 Pol. 140

Section 4	<p style="text-align: center;">POLICY NO. 200 ENROLLMENT OF STUDENTS</p> <p>The District shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application.</p> <p>The District shall immediately enroll students experiencing homelessness, foster care and other forms of education instability, even if the student or person in parental relation is unable to produce the required documents, in accordance with Board policy, laws and regulations.</p> <p>The District shall not inquire about the immigration status of a student as part of the enrollment process.</p> <p>Enrollment requirements and administrative procedures shall apply to nonresident students approved to attend district schools in accordance with Board Policy 202.</p>	22 PA Code 11.11
		SC 1331.1 Pol. 251
		22 PA Code 11.11
		Pol. 202
	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall annually notify students, person(s) in parental relation and staff about the District's enrollment policy by publishing such policy in the student handbook, newsletters, district website and other efficient methods.</p> <p>The Superintendent or designee shall develop and disseminate administrative regulations for the enrollment of eligible students in district schools.</p> <p>Previously Revised: June 21, 2022</p> <p>References:</p> <p>School Code – 24 PS Sec. 1301, 1302, 1303a, 1304-A, 1331.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.11, 11.12, 11.41, 12.1</p> <p>Board Policy – 140, 202, 203, 216.1, 251</p>	22 PA Code 11.41